

From: [R6HarveyLSC](#)
To: [R6HarveyInfo](#)
Subject: FW: Confirmation Numbers for Guest Rooms
Date: Thursday, September 14, 2017 2:19:58 PM

From: Christian, Doretha
Sent: Thursday, September 14, 2017 2:19:56 PM (UTC-06:00) Central Time (US & Canada)
To: Margo Clements
Cc: Bokun, Lisa; R6HarveyLSC
Subject: RE: Confirmation Numbers for Guest Rooms

Margo,

Michele Reyna took care of it on yesterday and sent confirmation numbers. You were cc'd on the email.

Thanks.

Doretha A. Christian
U.S. Environmental Protection Agency
Superfund Division, Enforcement Assessment Section
1445 Ross Avenue (6SF-TE)
Dallas, Texas 75202-2733
214.665.6734 work
214.665.6660 fax
christian.doretha@epa.gov



From: Margo Clements [mailto:Margo.Clements3@Hilton.com]
Sent: Thursday, September 14, 2017 12:59 PM
To: Christian, Doretha <christian.doretha@epa.gov>
Cc: Bokun, Lisa <Bokun.Lisa@epa.gov>; R6HarveyLSC <R6HarveyLSC@epa.gov>
Subject: RE: Confirmation Numbers for Guest Rooms

Good morning Doretha.

I am so sorry I did not receive this in a timely manner. Just seeing this email.

I will make changes for you. And send confirmations.

Thank you.

Margo

Margo Clements
Director of Sales
Hilton Garden Inn Houston-Clear Lake NASA



750 W. Texas Ave Webster, TX 77598

tel 281-332-6284 fax 281-332-6374

Direct number: 281-557-3150

www.houstonclearlakenasa.hgi.com



From: Christian, Doretha [<mailto:christian.doretha@epa.gov>]

Sent: Tuesday, September 12, 2017 6:47 PM

To: Margo Clements

Cc: Bokun, Lisa; R6HarveyLSC

Subject: RE: Confirmation Numbers for Guest Rooms

Hello Margo,

Please see the following requests.

3375580054 – 9/9/17 thru 9/17/17 – Melinda Luetke. After she check-out, a new reservation is requested for Mike Davis to check-in on 9/15 and check-out on 9/30. Please provide a confirmation number for him and let me know if there's an issue with this. There will be a 2-day overlap; but 2 others are currently scheduled to check-out on 9/15, but that may change. Please let me know.

3374505074 – 9/7/17 thru 9/15/17 – Bill Rhotenberry, extend check-out date to 9/22.

Thanks Margo, we'll talk soon.

Doretha A. Christian
U.S. Environmental Protection Agency

Superfund Division, Enforcement Assessment Section
1445 Ross Avenue (6SF-TE)
Dallas, Texas 75202-2733
214.665.6734 work
214.665.6660 fax
christian.doretha@epa.gov



From: Margo Clements [<mailto:Margo.Clements3@Hilton.com>]
Sent: Friday, September 08, 2017 6:04 PM
To: Christian, Doretha <christian.doretha@epa.gov>
Subject: RE: Confirmation Numbers for Guest Rooms

Hi Doretha, I will make changes and send to you.

Thank you.

Margo

Margo Clements
Director of Sales
Hilton Garden Inn Houston-Clear Lake NASA



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tel 281-332-6284 fax 281-332-6374
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From: Christian, Doretha [<mailto:christian.doretha@epa.gov>]
Sent: Friday, September 08, 2017 5:39 PM
To: Margo Clements
Cc: R6HarveyLSC; Bokun, Lisa
Subject: RE: Confirmation Numbers for Guest Rooms

Margo,

3380578979 – 9/7/17 thru 9/25/17 – Eric Vanderboom will be checking out on

9/9. We need to request a reservation for Melinda Luetke to check-in on 9/9 and check-out on 9/17. Please provide a confirmation number and let me know if you have any questions.

Appreciate all your help.

Doretha A. Christian
U.S. Environmental Protection Agency
Superfund Division, Enforcement Assessment Section
1445 Ross Avenue (6SF-TE)
Dallas, Texas 75202-2733
214.665.6734 work
214.665.6660 fax
christian.doretha@epa.gov



From: Margo Clements [<mailto:Margo.Clements3@hilton.com>]
Sent: Thursday, September 07, 2017 2:18 PM
To: Christian, Doretha <christian.doretha@epa.gov>
Subject: RE: Confirmation Numbers for Guest Rooms

Thank you so much Doretha.

It has been a pleasure working with you.

You might want to try our Home2 suites next door, 281-672-7200, or our Hampton Inn Bay Area around the corner, 281-672-7200.

If the Gentleman still needs eight (8) rooms as mentioned.

I know we will be opening up a little after tonight so stay in touch with me as well.

Thank you again.

Margo

Margo Clements
Director of Sales
Hilton Garden Inn Houston-Clear Lake NASA



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tel 281-332-6284 fax 281-332-6374

Direct number: 281-557-3150

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From: Christian, Doretha [<mailto:christian.doretha@epa.gov>]

Sent: Thursday, September 07, 2017 10:57 AM

To: Margo Clements

Cc: R6HarveyLSC; Bokun, Lisa

Subject: RE: Confirmation Numbers for Guest Rooms

Margo,

Thanks for your great assistance. Please see the guest names below for each of the 10 confirmation #'s. Call me at 214.665.9704 or 214.665.6734 if you have additional questions.

Doretha A. Christian

U.S. Environmental Protection Agency

Superfund Division, Enforcement Assessment Section

1445 Ross Avenue (6SF-TE)

Dallas, Texas 75202-2733

214.665.6734 work

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christian.doretha@epa.gov



From: Margo Clements [<mailto:Margo.Clements3@Hilton.com>]

Sent: Wednesday, September 06, 2017 9:16 PM

To: Christian, Doretha <christian.doretha@epa.gov>

Subject: FW: Confirmation Numbers for Guest Rooms

Doretta,

I will need the cc for guarantee and rooming list for tomorrow.

Thank you.

Margo

From: Margo Clements
Sent: Wednesday, September 06, 2017 7:44 PM
To: 'christian.doretha@epa.gov'
Subject: Confirmation Numbers for Guest Rooms

Doretha,

For your review. These are all King Rooms.

3374505074 – 9/7/17 thru 9/15/17 – Bill Rhotenberry
3376452021 – 9/7/17 thru 9/15/17 – Meaghan Bresnahan
3380541311 – 9/7/17 thru 9/15/17 – Robert Houston

3378873873 – 9/7/17 thru 9/17/17 – Jose Rodriguez
3378710896 – 9/7/17 thru 9/17/17 – Miguel Morena

3380071655 – 9/7/17 thru 9/20/17 – Candace Bednar
3380436159 – 9/7/17 thru 9/20/17 – Laura Webb
3380761672 – 9/7/17 thru 9/20/17 – Brandon Boatman

3374489725 – 9/7/17 thru 9/21/17 – Kevin Cashion

3380578979 – 9/7/17 thru 9/25/17 – Eric Vanderboom

Thank you. We look forward to having EPA as our Guest at the Hilton Garden Inn Houston/Clear Lake NASA.

Margo

Margo Clements
Director of Sales
Hilton Garden Inn Houston-Clear Lake NASA



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